

# Cafeteria Guidelines 2016-2017

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Some rules and regulations pertaining to dining have changed, given the demolition of the former cafeteria and the temporary relocation of lunches to the Patricia Waldron Center:

- Books bags are not permitted at the tables; they must be left in cubbies holes or in the hallway areas leading to the internal stairs. No bags may pose a fire hazard by blocking egress from the room. Having a couple of books at a table to study with is fine, but everything owned by a student should not be placed there.
- Use of cell phones is prohibited at all times during the school day, including lunch. Students may carry their silenced phones in their pockets for access and safety during an emergency, but the devices must not be visible otherwise.
- No laptops or iPads are permitted at a lunch table unless/until everyone is finished eating and the table is cleaned, sprayed and wiped down.
- Except for using the restroom, students may only leave the PWC within 20 minutes of a lunch code's end – after they have eaten and cleaned up.
  - Except for using the restroom, students who leave the PWC must sign out (using the copy book on the moderators' table) and include where they are going; the destination must be an acceptable place of study.
    - Record the room number (if meeting a teacher), the library, or the computer lab in the book. Students may not wander the halls, go to lockers, or congregate on hallway benches during lunch codes.
- In general, only juniors and seniors may go to the Student Center for quiet study during the school day (from 8:23am to 3:05pm.)
- All food must be consumed in the PWC. Students may not take food to other areas (classrooms or places of study). This applies before school, during school, and after school.
  - Water bottles and reusable canteens (non-glass) are the only exception.
- Although there are two restrooms in the PWC, students and faculty eating lunch are encouraged to use the facilities on the 1<sup>st</sup> floor, instead.
  - ...By accessing the East stairwell to the restroom outside the music room; or the West stairwell to the language hallway restroom; or the new external stairs to the restroom outside the guidance counselors' suite.
- The PWC is open in the morning, pre-1<sup>st</sup> period, but it closes every day at 9:30am and re-opens for lunch.
- Seniors should ask lunch moderators to use picnic tables in the lower courtyard if there is nice weather. Moderators will monitor that space throughout the period.
- Given the acoustics in the PWC, if/when seniors are given permission to play music during lunch (at the discretion of the cafeteria moderators) the volume of any radio or device should not be loud. Students should not have to yell at each other to have a conversation at their tables.
- The senior area of the PWC should be clean and in-order. No personal items may be left in that space outside of lunch; it is not a storage area or locker substitute. Please check periodically to make sure it is neat.

Thank you for your help and support in creating a clean and safe environment in the PWC while it serves as our temporary cafeteria.