

# Miscellaneous Rules & Regulations

## 2016-2017

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Below are some of disciplinary procedures, directives, and guidelines, as summarized from the Student Handbook, which can be found online as a comprehensive list all student rules about conduct. Please read and review that document and the notes below; some have been updated for 2016-2017.

### **Lateness to School:**

- A student is considered late if she is not in-class when the 1<sup>st</sup> period (or homeroom, as is dictated by certain schedules) begins at 8:23am. The relevant time is 9:04am on G bells and G76 bells. The relevant time is 10:00am on H bells and H60 bells.
- Students receive 4 “freebies” each semester, after which point they will be assigned a 30-minute detention to be served in the Office of Student Affairs before or after school.
- If/when 8 latenesses are accrued in a given semester, a student will receive a Saturday Detention consequence.
- Doctor appointments and/or transportation issues are not considered “excused.” They count as a standard lateness.
- Students who are late to school because of a delay with the Prep Bus or a school district bus are considered excused.
- A student may not participate in a sport (practice *or* game) or other after-school activity if she arrives after 9:00am.
- A student may not participate in a sport (practice or game) or other after-school activity if she spends two full class periods (or more) in the infirmary or leaves school during the day (pre-dismissal).

### **Lockers:**

- Lockers doors must be shut and locked all times (when not in use).
- To be clear about expectations, students are encouraged to check with Mr. Pidot and/or Student Council representatives before decorating the outside of their locker doors.
- Decorations may never exceed fifty percent of the surface area, per fire code laws (i.e., at least fifty percent of every locker door must remain bare at all times).
- Decorations must conform to an 8 ½ x 11” sheet of paper.
- No food, large bows or excess tape are permitted to be used as decoration
- Decorations may remain up for a maximum of one week, regardless of occasion for decoration (e.g. birthday, holiday, sports game, or senior dedication).

### **Hallways:**

- No food or drink is allowed in the hallways, except for water (in bottles or canteens)!
- In the mornings and afternoons, try not to block the hallways by sitting in groups on the floor.
  - Students may sit on benches or on the floor, but they should leave a path for teachers and students to get through the hallways.

- It is never appropriate to lie down on the floor or a piece of furniture.
- Be quiet in the hallways during the school day, especially when using a locker that is in the vicinity of classrooms.

**Backpacks:**

- Backpacks are permitted during the school day to carry books and supplies.
- Do not carry your whole locker in your backpack; be prudent about what you need and when you need it to avoid excessive physical strain and potential for losing items.
- During lunch backpacks must be stored in the PWC cubbies or in areas in the “cafeteria” that are away from tables and do not pose a fire hazard.

**Cell Phones & Other Electronic Devices:**

- Cell phones are to be silenced from 8:23am to 3:05pm each day.
- Phones are permitted to be carried in pockets or bags for emergency/safety, but must not be visible during the school day.
- Students may not use cell phones (for any purpose) during free periods, lunches, or in the bathrooms or locker rooms. If/when students need to contact their parents before dismissal, they should make phone calls home from the Main Office.
- In general, no photography or video-taking is permitted in the bathrooms or locker rooms.
- iPads may be used to watch a movie or TV show during a student’s free time, but use of an audio head set is required.
- iPads and/or iPods may be used to listen to music during a student’s free time, but use of an audio head set is required.
- No electronic devices may be used during homeroom when a moderator is conducting homeroom business or announcements are being made over the TVs or PA system.
- No electronic devices may be used during a broadcast of Channel One News on TV during 1<sup>st</sup> period.